

**A RESOLUTION  
BY CITY UTILITIES COMMITTEE**

**07-*R*-1668**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CAMPBELL ROOFING AND CONSTRUCTION FOR FC-3006008002, ANNUAL CONTRACT FOR ROOF REPAIRS AND REPLACEMENT, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION TWO HUNDRED TWENTY-FIVE THOUSAND FOUR HUNDRED SEVENTY-SEVENTY DOLLARS AND NO CENTS (\$2,225,477.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") did advertise for FC-3006008002, Annual Contract for Roof Repairs and Replacement on behalf of the Department of Watershed Management; and

**WHEREAS**, the Department of Watershed Management has identified the need for an annual contract that will provide for roof repair and replacement on an as-needed basis to service all facilities under the Department of Watershed Management; and

**WHEREAS**, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended that FC-3006008002, Annual Contract for Roof Repairs and Replacement be awarded to Campbell Roofing and Construction ("Contractor") in an amount not to exceed Two Million Two Hundred Twenty-Five Thousand Four Hundred Seventy-Seven Dollars and No Cents (\$2,225,477.00).

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor is authorized to enter into an Agreement with Campbell Roofing and Construction for FC-3006008002, Annual Contract for Roof Repairs and Replacement, in an amount not to exceed Two Million Two Hundred Twenty-Five Thousand Four Hundred Seventy-Seven Dollars and No Cents (\$2,225,477.00).

**BE IT FURTHER RESOLVED**, that the term of the Agreement will be for two (2) years with two (2), one (1) year renewal options at the City's sole discretion.

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

**BE IT FURTHER RESOLVED**, that the Agreement will not become binding on the City and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.

**BE IT FINALLY RESOLVED**, that all contracted work will be charged to and paid from Fund, Account and Center Numbers: 2J21 (Water and Wastewater Renewal &

Extention)- 523001 (Service/Repair/Maintenance Contract) -Q63201 (Water Treatment Complex-Chattahoochee); 2J21 (Water and Wastewater Renewal & Extention) - 523001(Service/Repair/Maintenance Contract) - Q63301 (Water Treatment Complex - Hemphill); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q65401 (Water System Repair -Peyton); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) Q32001 (Treatment Plant- RM Clayton); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q33001 (Treatment Plant-Utoy Creek); 2J21 (Water and Wastewater Renewal & Extention) - 23001(Service/Repair/Maintenance Contract) - Q34001 (Flint River W.P.C.); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q35001 (Treatment Plant-South River); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q36001 (Treatment Plant-Intrinchment Creek); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q37301 (Wastewater Pumping Station); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q39001 (Combined Sewer Overflow Treatment); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q38501 (Wastewater Sewer Repair); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q30003 (Administration, Treatment and Collection).

**FC-3006008002, ANNUAL CONTRACT FOR ROOF REPAIRS AND  
REPLACEMENT LEGISLATIVE SUMMARY**

**TO:** City Utilities Committee

**CAPTION**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CAMPBELL ROOFING AND CONSTRUCTION FOR FC-3006008002, ANNUAL CONTRACT FOR ROOF REPAIRS AND REPLACEMENT, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION TWO HUNDRED TWENTY-FIVE THOUSAND FOUR HUNDRED SEVENTY-SEVENTY DOLLARS AND NO CENTS (\$2,225,477.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.**

<b>Committee Meeting Date:</b>	<b>August 29, 2007</b>
<b>Council Meeting Date:</b>	<b>September 4, 2007</b>
<b>Legislation Title:</b>	<b>FC-3006008002, Annual Contract for Roof Repairs and Replacement</b>
<b>Requesting Dept.:</b>	<b>Watershed Management</b>
<b>Contract Type:</b>	<b>Construction, ITB</b>
<b>Advertisement:</b>	<b>March 11, 2007</b>
<b>Bids/Proposals Due:</b>	<b>April 25, 2007</b>
<b>Invitations Mailed:</b>	<b>220</b>
<b>Bids/Proposals Received:</b>	<b>1</b>
<b>Bidders/Proponents:</b>	<b>Campbell Roofing &amp; Construction, Inc. (\$2,225,477.00)</b>
<b>Contractor:</b>	<b>Campbell Roofing &amp; Construction, Inc. Richard C. Harmon, Chief Operating Officer 7538 Houston Road Byron, Georgia 31008</b>
<b>Estimated Value:</b>	<b>\$2,225,477.00</b>
<b>Scope Summary:</b>	<b>The Department of Watershed Management solicited bids from qualified firms to provide repair and replacement for the roofs of various Department of Watershed Management facilities</b>
<b>Background:</b>	<b>The work includes all demolition and proper disposal of existing roofing and flashing, removal and Evaluation,</b>

Sampling Existing Roofing, Asbestos Testing, Evaluation Reports, Repairs, and Repair Warranty. This is for the original agreement

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**Evaluation Team:**

DWM, OCC and RISK MANAGEMENT

**Term of Contract:**

Two (2) year base with Two (2) One (1) year renewal options

**Fund Account Centers:**

2J21 (Water and Wastewater Renewal & Extention)- 523001 (Service/Repair/Maintenance Contract) -Q63201 (Water Treatment Complex-Chattahoochee); 2J21 (Water and Wastewater Renewal & Extention) - 523001(Service/Repair/Maintenance Contract) - Q63301 (Water Treatment Complex - Hemphill); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q65401 (Water System Repair -Peyton); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) Q32001 (Treatment Plant- RM Clayton); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q33001 (Treatment Plant-Utoy Creek); 2J21 (Water and Wastewater Renewal & Extention) - 23001(Service/Repair/Maintenance Contract) - Q34001 (Flint River W.P.C.); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q35001 (Treatment Plant-South River); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q36001 (Treatment Plant-Intrenchment Creek); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q37301 (Wastewater Pumping Station); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q39001 (Combined Sewer Overflow Treatment); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q38501 (Wastewater Sewer Repair); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q30003 (Administration, Treatment and Collection).

**Prepared By:**

Anthony Stanley

**Contact Number:**

404-330-6384

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview: CITY UTILITIES COMMITTEE**

**Caption:**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CAMPBELL ROOFING AND CONSTRUCTION FOR FC-3006008002, ANNUAL CONTRACT FOR ROOF REPAIRS AND REPLACEMENT, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION TWO HUNDRED TWENTY-FIVE THOUSAND FOUR HUNDRED SEVENTY-SEVENTY DOLLARS AND NO CENTS (\$2,225,477.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.**

**Council Meeting Date:** September 4, 2007

**Requesting Dept.:** Watershed Management

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

***Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.***

The purpose of this legislation is to award an annual contract for roof repairs and replacement. Work under this contract will be on an as-needed basis. It will cover all facilities under the Department of Watershed Management.

**2. Please provide background information regarding this legislation.**

***Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.***

Work under this contract will be on an as-needed basis. It will cover all facilities under the Department of Watershed Management.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Construction
- (b) **Source Selection:** Competitive Bid
- (c) **Bids/Proposals Due:** 4/11/07
- (d) **Invitations Issued:** 220
- (e) **Number of Bids:** 1
- (f) **Proposals Received:** 1
- (g) **Bidders/Proponents:** Campbell Roofing and Construction
- (h) **Term of Contract:** Two Years with Two (2) One-year Renewal Options

**4. Fund Account Center (Ex. Name and number):** various FAC#s

**Fund:** \_\_\_\_\_ **Account:** \_\_\_\_\_ **Center:** \_\_\_\_\_

**5. Source of Funds:**

2J21 (Water and Wastewater Renewal & Extention)- 523001 (Service/Repair/Maintenance Contract) -Q63201 (Water Treatment Complex-Chattahoochee); 2J21 (Water and Wastewater Renewal & Extention) - 523001(Service/Repair/Maintenance Contract) - Q63301 (Water Treatment Complex - Hemphill); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q65401 (Water System Repair -Peyton); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) Q32001 (Treatment Plant- RM Clayton); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q33001 (Treatment Plant-Utoy Creek); 2J21 (Water and Wastewater Renewal & Extention) - 23001(Service/Repair/Maintenance Contract) - Q34001 (Flint River W.P.C.); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q35001 (Treatment Plant-South River); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q36001 (Treatment Plant-Intrinchment Creek); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q37301 (Wastewater Pumping Station); 2J21 (Water and Wastewater Renewal & Extention) -523001 (Service/Repair/Maintenance Contract) -Q39001 (Combined Sewer Overflow Treatment); 2J21 (Water and Wastewater Renewal & Extention) -523001(Service/Repair/Maintenance Contract) -Q38501 (Wastewater Sewer Repair); 2J21 (Water and Wastewater Renewal & Extention) -523001

(Service/Repair/Maintenance Contract) -Q30003 (Administration, Treatment and Collection).

6. **Fiscal Impact:** approximately \$1M annually; Total Contract amount not to exceed \$2,225,477.00.

**Example:** *This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.*

7. **Method of Cost Recovery:** Water/Revenue Funds

**Examples:**

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

**This Legislative Request Form Was Prepared By:** Gwendolyn J. Carswell, ext. 6331

**FILE COPY**



CITY OF ATLANTA  
DEPT. OF PROCUREMENT  
07 JUL 23 PM 3:55

SHIRLEY FRANKLIN  
MAYOR

**CITY OF ATLANTA**  
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.  
ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
ROBERT J. HUNTER  
Commissioner

July 23, 2007

**MEMORANDUM**

**TO:** Adam L. Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner  
Department of Watershed Management

**RE: AWARD RECOMMENDATION**  
**FC-3006008002, Annual Roof Repairs and Replacements**

It is the recommendation of the Department of Watershed Management that the contract for the above referenced services be awarded to the most responsive and responsible bidder:

**Campbell Roofing and Construction**  
**In a total contract amount not to exceed**  
**\$2,225,477.00**

The award is to be committed/encumbered over the contract original term of two (2) years as follows: \$1,020,000.000 for year one (1) and the balance (\$1,205,477.00) for year two (2).

All funds shall be charged to and paid from various Fund, Account and Center Numbers. The original Requisitions totaling \$1,020,000.00 are already in the Department of Procurement (copies attached).

If you have any questions, please feel free to contact Gwendolyn J. Carswell, Interim Watershed Manager, at (404) 330-6331.

Attachment(s)

c: Sheila Pierce, DWM  
Sammy Goodson, DWM  
Cathy Martin, DOP  
Benjamin Kuku, DW  
Remi Okunola, WTC  
Jimmy Gragg, DW  
Pati McMahon, DWM  
Thelma Stewart, DL  
Maisha Land-Wood, DWM  
Gwendolyn J. Carswell, DWM



# REQUISITION



**DUPLICATE**

REQUISITION NUMBER

Q6324000

BUY ENTITY

CONT

REQUESTER I.D.

134

SHIP-TO CODE

134

FAC

FUND  
(COMPANY)

ACCOUNT

CENTER

DATE NEEDED 12/10/2004

LINE #	ITEM NUMBER	DESCRIPTION	QTY	UOM	UNIT PRICE	ESTIMATED AMOUNT
	9174002	ANNUAL ROOF REPAIRS AND INSTALLATIONS				
1		Drinking Water / 2J21-523001-Q63201	1		100,000.00	\$100,000.00
2		Drinking Water / 2J21-523001-Q63301	1		50,000.00	\$50,000.00
3		Drinking Water / 2J21-523001-Q65401	1		50,000.00	\$50,000.00
4		RM Clayton / 2J21-523001-Q32001	1		90,000.00	\$90,000.00
5		Utoy Creek / 2J21-523001-Q33001	1		90,000.00	\$90,000.00
6		Flint River / 2J21-523001-Q34001	1		200,000.00	\$200,000.00
7		South River / 2J21-523001-Q35001	1		90,000.00	\$90,000.00
8		Intrenchment Creek / 2J21-523001-Q36001	1		90,000.00	\$90,000.00
9		Pumping Station / 2J21-523001-Q37301	1		90,000.00	\$90,000.00
10		CSO / 2J21-523001-Q39001	1		90,000.00	\$90,000.00
11		Construction Management (Sewer) / 2J21-523001-Q38501	1		30,000.00	\$30,000.00
TOTAL					\$	970,000.00

SUGGESTED VENDOR

VENDOR NUMBER

DEPARTMENT

WATERSHED MANAGEMENT

BUREAU

ALL BUREAUS

CONTACT PERSON Sabrina D. Watts

gic

DATE COMPLETED 12/14/2004

PHONE NUMBER (404) 330-6955

The undersigned certifies that funds are available at the budget adoption level for all items.

AUTHORIZED SIGNATURE

*Robert J. Hunter*

DATE

12-15-04

DOP/11/5/04

DOP USE ONLY

## REQUISITION



**DUPLICATE**

REQUISITION NUMBER

Q300-5001

BUY ENTITY

## CONT

REQUESTER I.D. 543

SHIP-TO CODE 134

FAC 2J21

FUND  
(COMPANY)

523001

ACCOUNT

Q30003

CENTER

DATE NEEDED 2/15/2005

LINE #	ITEM NUMBER	DESCRIPTION	QTY	UOM	UNIT PRICE	ESTIMATED AMOUNT
1	9174001	ANNUAL ROOF REPAIRS AND INSTALLATIONS	1		50,000.00	\$50,000.00
		(for 360 Englewood)				
TOTAL					\$	50,000.00

SUGGESTED VENDOR \_\_\_\_\_

VENDOR NUMBER

DEPARTMENT WATERSHED MANAGEMENTBUREAU Wastewater Treatment and Collection

CONTACT PERSON Sabrina D. Watts gjc DATE COMPLETED 02/15/2005 PHONE NUMBER (404) 330-6955

The undersigned certifies that funds are available at the budget adoption level for all items.

AUTHORIZED SIGNATURE

DATE 2-15-05

DOP/11/5/04

DOP USE ONLY  
BUYER ID:

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Department's Legislative Liaison Maisha L. Wood

Contact Number: x 6887

Originating Department: Watershed Management

Committee(s) of Purview: City Utilities Committee

Council Deadline: August 20, 2007

Anticipated Committee Meeting Date(s): August 28, 2007

Anticipated Full Council Date: September 4, 2007

Legislative Counsel (Signature): M. Theresa Stewart

Commissioner Signature [Signature]

Chief Procurement Officer Signature: [Signature]

CAPTION

A RESOLUTION  
BY CITY UTILITIES COMMITTEE

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH CAMPBELL ROOFING AND CONSTRUCTION FOR FC-3006008002, ANNUAL CONTRACT FOR ROOF REPAIRS AND REPLACEMENT, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT, IN AN AMOUNT NOT TO EXCEED TWO MILLION TWO HUNDRED TWENTY-FIVE THOUSAND FOUR HUNDRED SEVENTY-SEVENTY DOLLARS AND NO CENTS (\$2,225,477.00); ALL CONTRACTED WORK WILL BE CHARGED TO AND PAID FROM VARIOUS FUND, ACCOUNT AND CENTER NUMBERS; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any):

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 8/13/07 [Signature] Reviewed by: [Signature] 8/15/07  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)